

Pleasant Valley Estrella Cemetery District
Minutes from Regular Board of Trustees Meeting
September 14, 2026 at 9:00 am

Location: Pleasant Valley Cemetery- 7000 Estrella Rd., San Miguel, CA 93451

Called to Order by Chairman Hank Heer at 8:58 AM.

Pledge of Allegiance.

Minutes kept by Secretary, Susan Velasquez.

Quorum: Yes

Present: Cemetery Board of Trustees – Henry Heer, Kenneth Meeks, Suze Evenson, Randy Walters, and Susan Velasquez Guest: Sean Walter (arrived 9:15 am)

Approval to accept the Meeting Agenda. Copies of the meeting agenda were emailed to each trustee prior to today's meeting. A motion was made by Randy to accept the agenda. The motion was seconded by Suze. All ayes. Motion passed.

Approval to accept the minutes of the General Meeting held on June 1, 2026. Copies of the meeting minutes were emailed to each trustee prior to today's meeting. A motion was made by Kenneth to accept the minutes as written. The motion was seconded by Suze. All ayes. Motion passed.

Approval to accept the minutes of the Special Meeting held on August 3, 2026. Copies of the meeting minutes were emailed to each trustee prior to today's meeting. A motion was made by Randy to accept the minutes as written. The motion was seconded by Kenneth. All ayes. Motion passed.

Special Presentation: None at this time.

Financial Report: Copies of the Financial Report were emailed to each trustee prior to today's meeting. A motion was made by Randy to accept the Financial Report. The motion was seconded by Kenneth. All ayes. Motion passed.

OLD BUSINESS:

4 X 4 Plots at Pleasant Valley Cemetery: Randy put 2 rows of 12 in the NE corner on the CAD for cremation plots. He and Hank will do some measurements after this meeting.

Use of Adobe Church for Film Location: The director contacted Susan and stated that the filming would probably be postponed until January. She and her camera person will probably come again at some point before the filming takes place.

NEW BUSINESS:

Review Investment Policy Statement: The Investment Policy Statement was emailed to all trustees prior to this meeting. After review and discussion, roll call was taken in regards to the Investment Policy Statement. All ayes. The Investment Policy was adopted for another year and was signed by all trustees.

Endowment Fund Account Statement: The Endowment Fund Account Statement was emailed to all trustees prior to this meeting. After review and discussion, roll call was taken in regards to the acceptance of the Endowment Fund Account Statement. All ayes. The Endowment Fund Account Statement was accepted.

Sean Walter who had arrived at 9:15 am is a manager for Graveyard Winery and wanted to know if he could “take care” of our little squirrel friends that were living in the cemetery and then going into their vineyard to eat. We all agreed that he could do that. Sean left at 9:20 am.

BOARD MEMBER COMMENTS:

Suze stated that the Friends of the Adobes wanted to use the Estrella Adobe Church for an event. **After the meeting, Suze clarified that statement and said that the FOTA wanted to help us with a memorial or Pioneer Day event next year.**

Susan needs to order plaques for the unmarked graves still.

A motion was made by Henry to adjourn the meeting at 9:43 am. Susan seconded the motion. All ayes. Motion passed.

The next scheduled regular meeting is set for Monday, December 7, 2026 at 9:00 am at the Estrella Adobe Church/Cemetery.

Submitted by:

Susan Velasquez, Secretary

Date Approved: