

# **Pleasant Valley Estrella Cemetery District**

## **Minutes from Board of Trustees Meeting**

**September 9, 2024 at 9:00 am**

Location: Estrella Adobe Church/Cemetery – 5660 Airport Road; Paso Robles, CA 93446

Called to Order by Chairman Hank Heer at 9:07 am. Flag salute.

Minutes kept by Secretary, Susan Velasquez.

Present: Cemetery Board of Trustees – Henry Heer, Kenneth Meeks, Suze Evenson, Randy Walters and Susan Velasquez.

Approval to accept the minutes of the General Meeting held on June 3, 2024. Copies of the meeting minutes were emailed to each trustee prior to today's meeting. A motion was made by Randy to accept the minutes. The motion was seconded by Suze. All ayes.

Special Presentation: None at this time.

Financial Report: Copies of the Financial Report (see attached) were emailed to each trustee prior to today's meeting. A motion was made by Randy to accept the Financial Report. The motion was seconded by Suze. All ayes.

### **OLD BUSINESS:**

Susan contacted the California Grant (Coastal Stories) for feedback on why we had not received funding. They stated that at that time we did not meet their criteria as far as history of Indians in our area but that they looked forward to working with us in the future. Suze and Susan will do some digging into the history of the area of Estrella Adobe prior to the settlers.

SLO County Grant: Our application will be before the County Board of Supervisors on Sept. 10<sup>th</sup>. Susan was informed that Supervisor Peschong had already okayed the grant for the full \$5000.00. Discussion was held as to using the full amount for the clean-up and trimming of trees at Estrella and PV Cemeteries (as far as the money will go). Susan will contact tree trimmers and get at least three estimates.

Plantings in front of Solar Farm: While discussion was being held as to the tree trimming, the subject of the plantings in front of the Solar Farm was discussed. The plantings were to take place earlier in the year but have not yet been done. Susan will contact the person she spoke to before and see if it is still going to take place or if perhaps they would be interested in making a donation to the Estrella Adobe Church/Cemetery in the same amount it will be costing them to plant.

### **NEW BUSINESS**

Review of Investment Policy: Copies of the Policy were emailed to each trustee prior to today's meeting (see attached). Roll call was taken as to whether to keep it as is with no changes. All ayes. Since Randy was not on the board when the original Investment Policy was signed by all of the board members, a new signature page was passed for signing.

Endowment Fund Account Statement: Copies of the Endowment Statement were emailed to each trustee prior to today's meeting (see attached). Susan stated that she hadn't had time prior to today's meeting to get updated CD investment information along with interest rates but will get at least three prior to the next meeting from local banks. Randy suggested that she contact a credit union as well.

Change to Website: Susan stated that she was contacted by Streamline, with whom we have our website, in regards to changes being made because of ADA requirements. Because of the changes made law by the DOJ, our monthly fees for our website will be raised from \$20 per month to \$40 per month as of 1/1/2025.

#### BOARD MEMBER COMMENTS:

Susan stated that there will be a burial on November 30<sup>th</sup> in a plot already purchased. She will supervise the burial with Neal's Tractor doing the opening and closing.

Susan stated that our Insurance Company want us to fill out a Risk Program Application by March 7, 2025 that would give us a discount on our insurance if we met the requirements. It is mainly geared toward the larger cemeteries however Susan will fill out what she can to see if we can qualify for any discount.

Discussion was held as to the new cracks on the adobe and what we should do about them. Susan will do research to see if someone local can take care of them or if there is something we can do ourselves.

Susan had stopped at Estrella Adobe weeks earlier and reached up to grab a piece of wood that was hanging from the roof of the walkway overhang. It crumbled in her hand due to the fact that it was put up in the late 1970's. Susan's family members donated the wood and labor to replace the wood on the walkway overhang which was completed the day before our meeting.

A motion was made by Suze to adjourn the meeting at 9:54 am. Randy seconded the motion. All ayes.

The next scheduled meeting is set for Monday, December 2, 2024 at 9:00 am at Estrella Adobe Cemetery.

Respectfully submitted,

Susan Velasquez, Secretary