

Pleasant Valley Estrella Cemetery District
Minutes from Board of Trustees Meeting

June 5, 2023 at 9:00 am

Location: Pleasant Valley Cemetery 7000 Estrella Road; San Miguel. CA 93451

Call to Order: 9:08 am. Flag salute.

Present: Cemetery Board of Trustees – Henry Heer, Kenneth Meeks and Susan Velasquez. Suze Evenson was absent. Visitor: Barbara Goodrich arrived at 9:00 am and left at 9:08 am – prior to the meeting called to order.

Approval to accept the minutes of the General Meeting held on March 6, 2023, copies of which were emailed to each trustee prior to today's meeting. Motion made by Kenneth. Seconded by Randy. All ayes.

Special Presentation: None at this time.

Financial Report: Current balance is \$5792.53 in the Checking Account. Since our last meeting we had credits of \$300 for the Turner's plot and \$150 for the Bartels's plot and had a debit of \$100 for the replacement of the gate opener battery.

Current balance is \$8257.26 in the Endowment Account. Since the last meeting we had credits of \$300 for the Turner's plot, \$150 for the Bartels's plot and \$1 interest.

Agenda: Susan made a motion to amend the first agenda item under New Business to read "Request for purchase of two plots under oak tree on "west side" of PV Cem." Kenneth seconded the motion. All ayes. Randy made a motion to accept the agenda as amended. Kenneth seconded the motion. All ayes.

OLD BUSINESS:

Quitclaim deed to Estrella Adobe Church/Cemetery: The Judgement Quieting Title was signed by a Superior Court Judge on April 14, 2023 and was recorded with the County of SLO on May 1, 2023. The PVECD is now the sole owner.

Discussion was held as to the attendance at the Memorial Service the Friends of the Adobes held on May 28th at the Estrella Adobe Church. Susan stated she had offered to help advertise it but was told it was handled. It had only been advertised on KPRL. Susan stated she would attend a FOA meeting next year prior to the event to offer help in getting more people to attend. Discussion was also held as to the Estrella Adobe Church having to get permits to hold events and what may need to be done to pass inspection. Susan is to contact the Paso Robles Fire Marshall to see if he would come out to the Adobe for a meeting to let us know what might need to be done to be able to rent it out. She will include Hank in the meeting.

NEW BUSINESS:

Request for purchase of two plots under oak tree on west side of PV Cem.: Barbara Goodrich was at the cemetery prior to our meeting and requested plots B 12 and B 13 for pre-need. She gave the Secretary a check made out to the PV Cemetery for \$1200 before leaving.

Map of Cemetery: Discussion was held and all are in agreement that the south west corner, as you drive into the cemetery, will be reserved for parking at this time. Further discussion was held as to Hank setting out posts or rails of some sort, which can be moved for mowing, to mark the spaces available in rows B – F as designated “available”. Further discussion was held as to plots being available at the ends of rows G – N. Also discussed was the possibility of asking families that have loved ones buried at Pleasant Valley Cemetery to donate money for a Columbarium Niche or getting a Community Grant.

Spread sheets of burials at PV and Estrella Cemeteries / Statistics: Susan gave all members present updated burial information for both cemeteries.

Yearly budget: Randy made a motion to accept the next fiscal year budget which was emailed to all of the trustees prior to today’s meeting. Roll call was taken, All ayes. Discussion was held as to the insurance bill which is due on July 1, 2023 in the amount of \$957 and the P.O. Box Rental Fee which will be due in June. Randy made a motion to allow the secretary to pay the insurance and the P.O. Box Rental fees prior to our next meeting. Kenneth seconded the motion. All ayes.

Board Member Comments:

Susan provided information about costs to families as to the paperwork required when they are bringing family member’s cremains to be buried here from out of state.

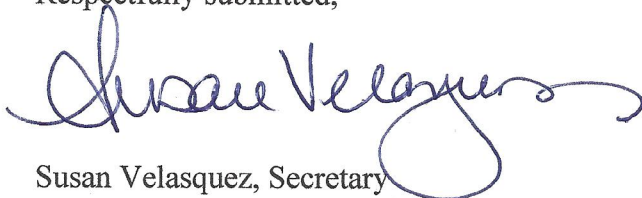
Henry suggested the Solar Farms proposal, which was accepted by the City of Paso Robles, be read to see if they had stated that they would put landscaping between the Solar Farm and the Estrella Adobe Church property.

Susan suggested that the board address two items at the next meeting. The first being whether or not we want two signers on checks as brought up by our insurance company. The second being to add into the bylaws whether the Secretary can pay bills between meetings without a motion. Discussion was held and a suggestion of bills under a certain amount – no motion is required but over another amount, motion is required. These items will be added to our September 11th meeting agenda and voted on then.

Meeting adjourned at 10:03 am.

The next scheduled meeting is set for Monday, September 11, 2023 at 9:00 am at the Estrella Adobe Church/Cemetery.

Respectfully submitted,



Susan Velasquez, Secretary