

**Pleasant Valley Estrella Cemetery District**  
**Minutes from Board of Trustees Meeting**  
**January 2, 2023 at 9:00 am**

Location: Estrella Adobe Church/Cemetery 5660 Airport Road; Paso Robles, CA 93446

Call to Order: 9:03 am. Flag salute.

Present: Cemetery Board of Trustees – Henry Heer, Kenneth Meeks, Susan Velasquez, Suze Evenson, and Randy Walters.

Approval to accept the minutes of the General Meeting held on December 5, 2022. Motion made by Suze. Seconded by Kenneth. All ayes.

Public Comment: No comment at this time.

Special Presentation: None at this time.

Financial Report: \$5717.53 in checking account. \$7805.64 in Endowment account.

**OLD BUSINESS:**

Letter to LAFCO: Susan shared the email response she received from Vicki Janssen in regards to the letter we had sent to LAFCO about our finances. (Attached)

Quitclaim deed to Estrella Adobe Church/Cemetery: Susan stated that Ben Dore from County Counsel had sent a copy of the Complaint to Quiet Title he will be filing in Superior Court. Susan made some corrections on the Complaint document as well as sending Ben a list of PVECD actions in regards to the Estrella Adobe Church/Cemetery to show that we are vested in the property and its care.

Contacting Solar Company: Susan has not had time to accomplish this as of yet.

**NEW BUSINESS:**

New Board Member: Gaylo Elston's term is ending on January 29, 2023. She does not wish to renew her term. We thank Gaylo for her service. Randy Walters has expressed interest in joining our board. He has filled out an application which will be on the Board of Supervisor's agenda for their meeting on January 10, 2023. Kenneth Meeks's term is ending on January 29, 2023 as well. He wishes to renew his term and has filed out an application which will also be on the Board of Supervisors agenda for their meeting on January 10, 2023.

Vote on Officers: Suze makes a motion to keep the officers as they are: Henry Heer – Chairman, Kenneth Meeks – Vice Chairman and Susan Velasquez as Secretary. Henry Heer seconds the motion. All ayes.

**BOARD MEMBER COMMENTS:**

Time was spent explaining to Randy Walters the duties of the PVECD and was given some history of the two properties. Susan gave Randy a copy of our By-laws and our Rules for him to read before our meeting in March at which time we will be reviewing them for possible changes. Susan will be putting together a binder for Randy which will include all of the pertinent information he will need when coming on as a Board member.

Meeting adjourned at 9:42 am.

The next scheduled meeting is set for Monday, March 6, 2023 at 9:00 am at the Pleasant Valley Cemetery.

Respectfully submitted,

Susan Velasquez, Secretary